Longman's Hill Community Primary School
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Selby,
YO8 9BG

Email:admin@longmanshill.n-yorks.sch.uk

Headteacher: Mrs J Elcock
Chair of Governors: Mr R Wilcockson

Longman's Hill Primary School is a NUT FREE School

"GROWING HEARTS AND MINDS TOGETHER"

27th November 2025

Dear Parents

School Performances EYFS & KS1 – Prickly Hay Nativity

Rehearsals are now underway for our two Christmas Performances which will take place on the following days:

Tuesday 16th December	EYFS & KS1 only	5.00pm
Wednesday 17th December	EYFS & KS1 only	10.00am

The Wednesday morning performances are particularly suitable for your own under 5's and we suggest that they **do not** attend the evening performances.

EYFS & KS1 children will need to arrive for the evening performances at 4.30pm. Children should use their usual school entrance. The performances last for approx. 1 hour. Children should be collected from classrooms after the evening performance.

School Performance Tickets

Due to limited space in the hall we have to set maximum audience numbers. Obviously, we want to ensure that all parents are able to join us and enjoy their child's performance so for this reason we will again be limiting tickets to a total of **TWO ONLY per FAMILY** at a cost of £3 per ticket **NOT PER PERFORMANCE OR PER CHILD**. We will, however, compile a reserve list should any spare tickets become available. We do however have a large number of families in our school therefore we ask that you consider your completion of the request form very carefully as only a few spare tickets may be available. We will allocate the **TWO FAMILY** tickets first up **until Wednesday 10th December** at which point all remaining tickets will be deemed as spare. These will then be allocated on a first come first served basis from our reserve list. **Any forms received after this date will only be allocated any tickets if spare ones become available.** Performance tickets will be sent home no later than Thursday 11th December. Please note that if any forms have more than 2 tickets requested (not including reserve list) they will be returned to you for clarification as we will not know which tickets you want to move to the reserve list. This may mean you miss the deadline and may not receive the tickets you require therefore I ask that you read the instructions & complete the form carefully. If in any doubt please call into the office and Mrs Richardson & Ms Holden will be more than happy to help you complete the form correctly.

We will do our best to fulfil as many ticket requests as we can, but if you have included requests for extended family for the evening performances there may not be enough tickets to allocate them all.
Once you receive your tickets, if you find you do not need all your allocation, please return any spare tickets to the school office as these can be re-allocated via the reserve list.

We would like to remind you that there are strict rules regarding the videoing of children in school. If you wish to video the performance **for your own viewing only** this is acceptable, however it is illegal to make copies or indeed sell copies to others. We politely request that any photos are kept for personal use and not used on social networking sites.

Yours sincerely

Mrs J Elcock
Headteacher

SCHOOL PERFORMANCE TICKETS

TWO TICKETS PER FAMILY

Could you please forward me **TWO** tickets for the following performance(s):
(You may have one ticket for each performance **OR** two tickets for the same performance).

Child's Name _____ Child's Class _____

Tuesday 16th December – 5.00pm _____ticket(s) (KS1 only (EYFS, Y1 & Y2))

Wednesday 17th December – 10.00am _____ticket(s) (KS1 only (EYFS, Y1 & Y2))

The Wednesday morning performances are particularly suitable for your own under 5's and we suggest that they **do not** attend the evening performances.

I have made a payment via ParentPay of £____ (£3 per ticket)

Signed _____

Once received if you find that you do not require all your allocation, please return any spare tickets to the school office as soon as possible so that we can re-allocate them via the reserve list.

RESERVE TICKETS

Please complete this part of the form only if you wish to request extra performance tickets (in addition to your two family tickets).
We will allocate any spare tickets from our reserve list.

Could you please add me to the reserve list for the following tickets, I understand this does not guarantee that I will receive these tickets.

Tuesday 16th December – 5.00pm _____ticket(s) (KS1 only (EYFS, Y1 & Y2))

Wednesday 17th December – 10.00am _____ticket(s) (KS1 only (EYFS, Y1 & Y2))

I have made a payment via ParentPay of £_____ (£3 per ticket)

Once received if you find that you do not require all your allocation, please return any spare tickets to the school office as soon as possible so that we can re-allocate them via the reserve list.